

When possible, it is best to attach a single document to your assignment- especially for math. This document provides step-by-step directions, with videos, for creating a single PDF document from multiple photos. Click the underlined hyperlinks to open the video or webpage.

On a Smartphone: [Smartphone example](#)

1. Download the Teams and OneDrive apps
2. In the OneDrive app, click the camera icon
3. Take a picture of the first page of your HW and adjust the cropping of the image if needed, press Confirm
4. If you have multiple pages, click "add" in the bottom left
5. Repeat step 3 and 4 for all pages
6. Click the blue arrow then click "Done"
7. Rename the document when it says "Scan from....." and press the check
8. Open the Teams app and open that assignment for that class
9. Click "add work"
10. Click "OneDrive", then choose your file and submit!!!

On a computer (Windows 10):

11. Scan in/upload pictures of the HW paper onto your computer
12. Follow these steps: <https://www.howtogeek.com/248462/how-to-combine-images-into-one-pdf-file-in-windows/>
13. Upload your pdf into the assignment on Teams

On a computer (Mac):

14. Scan in/upload pictures of the HW paper onto your computer
15. Follow these steps: <https://support.apple.com/guide/preview/combine-pdfs-prvw43696/mac>
16. Upload your pdf into the assignment on Teams