

## Wahsatch Building Arrival/Dismissal Procedures

### **Half-Day Kindergarten (Wahsatch Building)**

**Arrival: Drop-off is from 7:30 A.M. to 8:00 A.M.** Please do not drop-off students prior to 7:30 A.M. as there will be no staff supervision before this time. Parents arriving late must bring students to the front office door. Call 471-1999 ext. 100 and someone will come to the door and let your student in the building. Always walk your child to/from the building using the crosswalks.

**Dismissal: Pick-up is from 11:45 A.M. – 12:00 P.M., Monday through Friday.** If you arrive after 12:00 P.M., please park and proceed to the front office door. Call 471-1999 ext. 100 and your child will be brought to you. Students who are not picked up by the end of dismissal are escorted to the front office (late fees will apply).

### **Full-Day Kindergarten WITH SIBLINGS in Grades 1 -3 (Wahsatch Building)**

**Arrival: Drop-off is from 7:30 A.M. to 7:50 A.M.** at the Wahsatch building along with the kindergarten student's siblings. Having them at school by 7:50 A.M. allows them to be walked to the other building by 8:00 to begin class with the other students. Please do not drop-off students prior to 7:30 A.M. as there will be no staff supervision before this time. Parents arriving late must bring students to the front office door. Call 471-1999 ext. 100 and someone will come to the door and let your student in the building. Always walk your child to/from the building using the crosswalks.

**Dismissal: Pick-up is from 3:15 P.M. to 3:45 P.M., Monday through Friday.** After this window of time, please park and proceed to the front office door. Call 471-1999 ext. 100 and your child will be brought to you. Parents who choose not to use the car line may walk onto the main playground, give their car line number to the designated staff member, and your child will be sent down to meet you. Students who are not picked up by the end of dismissal are escorted to the office (late fees will apply).

### **Grades 1 -3 and Full Day Kindergarten classes in the main building (Wahsatch Building)**

**Arrival: Drop-off is from 7:30 A.M. to 8:00 A.M.** Please do not drop-off students prior to 7:30 A.M. as there will be no staff supervision before this time. Parents arriving late must bring students to the front office door. Call 471-1999 ext. 100 and someone will come to the door and let your student in the building. Always walk your child to/from the building using the crosswalks.

**Dismissal: Pick-up is from 3:15 P.M. to 3:45 P.M., Monday through Friday.** After this window of time, please park and proceed to the front office door. Call 471-1999 ext. 100 and your child will be brought to you. Parents who choose not to use the car line may walk onto the main playground, give their car line number to the designated staff member, and their children will be sent down to meet them. Students who are not picked up by the end of dismissal are escorted to the office (late fees will apply).

## Wahsatch Building Carline Procedures

You **must** adhere to the following procedures when using the carline:

- The carline flows from west to east directly in front of the school building and turns RIGHT into the Student Drop-off/Pick-up lane on the east side of the building. No left turn off of westbound St. Elmo Street into Student Drop-off/Pick-up lane in the driveway east of the building.
- Please pull into the Student Drop-off/Pick-up lanes in the driveway on the east side of the building and on Wahsatch Avenue. Do not let your child get out of the vehicle on St. Elmo Street.
- Stay in your vehicle at all times. A staff member will come to retrieve your child from your vehicle, so please make sure they have their belongings gathered and are ready to exit from the right-hand side.
- Turn right onto Wahsatch Avenue when exiting the Drop-off/Pick-up lane. No left turn onto Wahsatch Avenue when exiting the Drop-off/Pick-up lane from the driveway east of the building.

## Wahsatch Building Parking Procedures

You **must** adhere to the following procedures when parking:

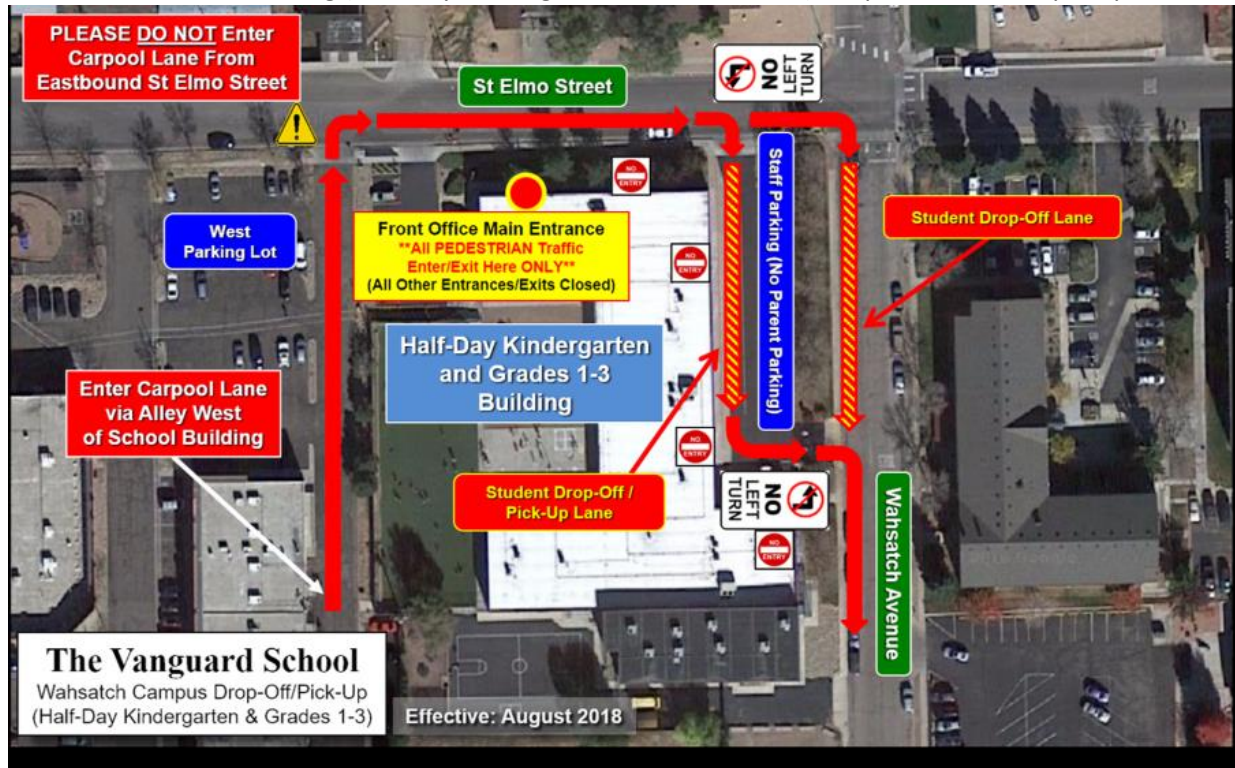
Where parking is allowed:

- On St. Elmo Street before the school (not in carline or small spot between the two parking lots)
- On St. Elmo Street after Wahsatch Avenue
- On the east side of Wahsatch Avenue (please adhere to the no parking areas and handicap areas.)
- In the parking lot on the west side of the building by the shopping center
- Always walk your child to/from the building, using the crosswalks.

Where parking is not allowed:

- In the staff parking lot where the Drop-off/Pick-up area is located for carline
- In any other facility's parking lot that is not associated with the school
- In spaces reserved for the handicapped
- Anywhere in the alley to the west of the grades K-3 (Wahsatch) building and between the shopping center and our school (where cars line up for Drop-off and pick-up times)
- On the west side of Wahsatch Avenue (north of St. Elmo Street)
- Anywhere in the St. Joseph's church parking lot
- Anywhere that states parking is prohibited by law

## Wahsatch Building (Half-Day Kindergarten and Grades 1-3) Drop-off and Pick-up Map



## Southern Cross Building Arrival/Dismissal Procedures

### Full-Day Kindergarten **WITHOUT SIBLINGS** in Grades 1-3 (Southern Cross K Building)

**Arrival:** Drop-off is from 7:30 A.M. to 8:00 A.M. Please do not drop-off students prior to 7:30 A.M. as there will be no staff supervision before this time. Parents arriving late must call 471-1999 ext. 191 and someone will come to the door to let your child in the building.

**Dismissal:** Pick-up is from 3:15 P.M. to 3:45 P.M., Monday through Friday. After this window of time, parents must call 471-1999 ext. 191 and your child will be brought to the door. Students who are not picked up by the end of dismissal time are escorted to the Southern Cross Building front office area (late fees will apply).

## Southern Cross Building Carline Procedures

You **must** adhere to the following procedures when using the carline:

- Southern Cross Building Carline begins on southbound Wahsatch Avenue and continues onto westbound St. Elmo Street.
- Enter the Drop-off/Pick-up area from the westbound lane on St. Elmo Street. DO NOT enter Carline Lane from eastbound St. Elmo Street.

- Please pull into the student Drop-off/pick-up lane directly east of and adjacent to the Southern Cross Kindergarten building.
- Stay in your vehicle at all times. Please DO NOT let your child get out of the vehicle. A staff member will come to retrieve your child from your vehicle; please make sure they have their belongings gathered and are ready to exit from the right-hand side.

## Southern Cross Building Parking Procedures

You **must** adhere to the following procedures when parking:

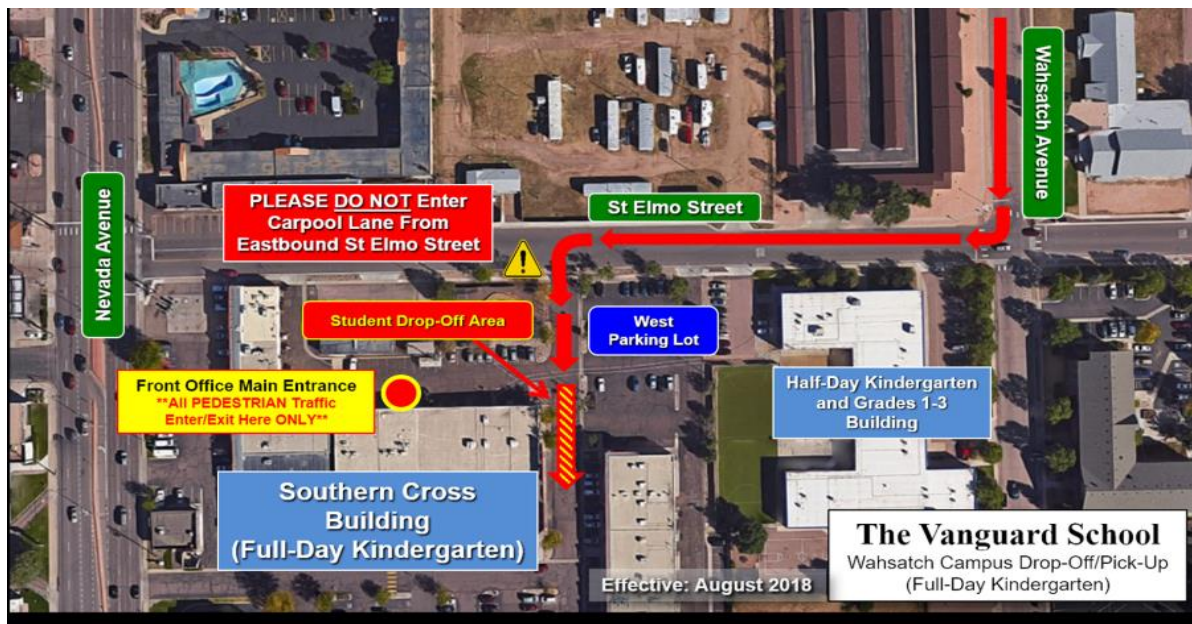
Where parking is allowed:

- On St. Elmo Street before the school (not in carline or small spot between the two parking lots)
- On St. Elmo Street after Wahsatch Avenue
- On the east side of Wahsatch Avenue (please adhere to the no parking areas and handicap areas.)
- In the parking lot on the west side of the building by the shopping center
- Always walk your child to/from the building, using the crosswalks.

Where parking is not allowed:

- In the staff parking lot where the Drop-off/pick-up area is located for carline
- In any other facility's parking lot that is not associated with the school
- In spaces reserved for the handicapped
- Anywhere in the alley to the west of the grades K-3 (Wahsatch) building and between the shopping center and our school (where cars line up for Drop-off and pick-up times)
- On the west side of Wahsatch Avenue (north of St. Elmo Street)
- Anywhere in the St. Joseph's church parking lot
- Anywhere that states parking is prohibited by law

Southern Cross Building Drop-off and Pick-up Map



## Corona Campus Arrival/Dismissal and Carline Procedures

### **Grades 4-6 Drop-off and Pick-up**

**Arrival: Drop-off is from 7:15 A.M. to 7:45 A.M.** Please do not drop off students prior to 7:15 A.M. as there will be no staff supervision. Parents arriving late must bring students to the front office door. Call 471-1999 ext. 242 for Building B, and ext. 199 for Building A and someone will come to the door and let your child in the building.

**Dismissal: Pick-up is from 3:00 P.M. to 3:30 P.M., Monday through Friday.** All students (including those with siblings) should be picked up at their respective campus, as there will be no escorted walking between campuses. After this window of time, please park and proceed to the front office door. Call 471-1999 ext. 242 for Building B and ext. 199 for Building A and your child will be brought to you. Parents who choose not to use the car line may walk onto the main playground, give their car line number to a staff member outside, and their children will be sent down to meet them. Students who are not picked up by the end of dismissal are escorted to the office (late fees will apply).

**Procedure:** When driving into the upper-level parking lot, there are two in-bound lanes. The grades 4-6 lane is the left in-bound lane, and cars should turn into this lane immediately from Corona Avenue. Halfway into the entrance, this lane splits into the carline lane (middle with junior high exiting right) and parking lane (left hand side).

The drop-off and pick-up zone for these grades is along the curbed area in front of Buildings A and B, **designated with cross-hatching on the pavement.** Vanguard School staff will be present to assist your child(ren) in getting out of and into your vehicle. Families may utilize any area where there is sidewalk space for drop-off and pick-up, but please remember to pull as far forward as possible when doing so. For the safety of our students, please do not drop-off or pick-up children in the left lane. If you wish to park and drop-off or pick-up your child(ren), utilize the appropriately marked crosswalk areas and accompany your child(ren) to and from the school building(s).

### **Grades 7-8 Drop-Off and Pick-Up (Hybrid schedule)**

**Arrival: Drop-off is from 7:00 A.M. to 7:30 A.M. for Blue Cohort; and 12:00 P.M. to 12:30 P.M. for Gold Cohort.** Please do not drop off students any earlier than scheduled times. As a reminder, only students are permitted to exit vehicles and enter school buildings, and all must wear masks while on school grounds.

**Dismissal: Pick-up is from 11:27 A.M. to 11:57 A.M. for Blue Cohort; and 4:27 P.M. to 4:57 P.M. for Gold Cohort.**

**Procedure:** When driving into the upper-level parking lot, there are two in-bound lanes. Cars dropping off junior high students should turn into the far-right lane. Proceed down the road without passing until making the northward turn at the bottom of the hill toward the junior high dome. Drop-off and pick-up can begin as soon as the sidewalk begins and can occur all along the paved sidewalk area.

If your child is dropped off prior to the doors opening for their cohort session, we will have 7<sup>th</sup> grade students wait on the north side of the Dome, and 8<sup>th</sup> grade students wait on the south side of the Dome. To further ensure we are keeping our grade level cohorts separate, we will have 7<sup>th</sup> grade

enter and exit through the front doors, and 8<sup>th</sup> grade enter and exit through the back doors next to the turf field.

Cars that have completed drop-off/pick-up may exit using the left-hand lane and proceed by departing via the lower lot. The exit lane for junior high carline merges with the exit lane for the high school carline, so exercise caution. Exiting from the lower lot onto Corona Avenue during drop-off/pick-up is right turn only.

### **Grades 9-12 Drop-Off and Pick-Up (Hybrid schedule)**

**Arrival:** Drop-off is from 7:00 A.M. to 7:30 A.M. for Blue Cohort; and 12:00 P.M. to 12:30 P.M. for Gold Cohort. Please do not drop off students earlier than scheduled times. As a reminder, only students are permitted to exit vehicles and enter school buildings, and all must wear facial coverings while on school grounds.

The lower doors to the high school building will open ten minutes before the start of the first class. Prior to entering the building, high school students may wait in one of three areas: the East Patio, the East Lawn, or in the grassy area west of the carline drop off (near the Gaga Ball pit).

**Dismissal:** Pick-up is from 11:35 A.M. to 12:00 P.M. for Blue Cohort; and 4:35 P.M. to 5:00 P.M. for Gold Cohort.

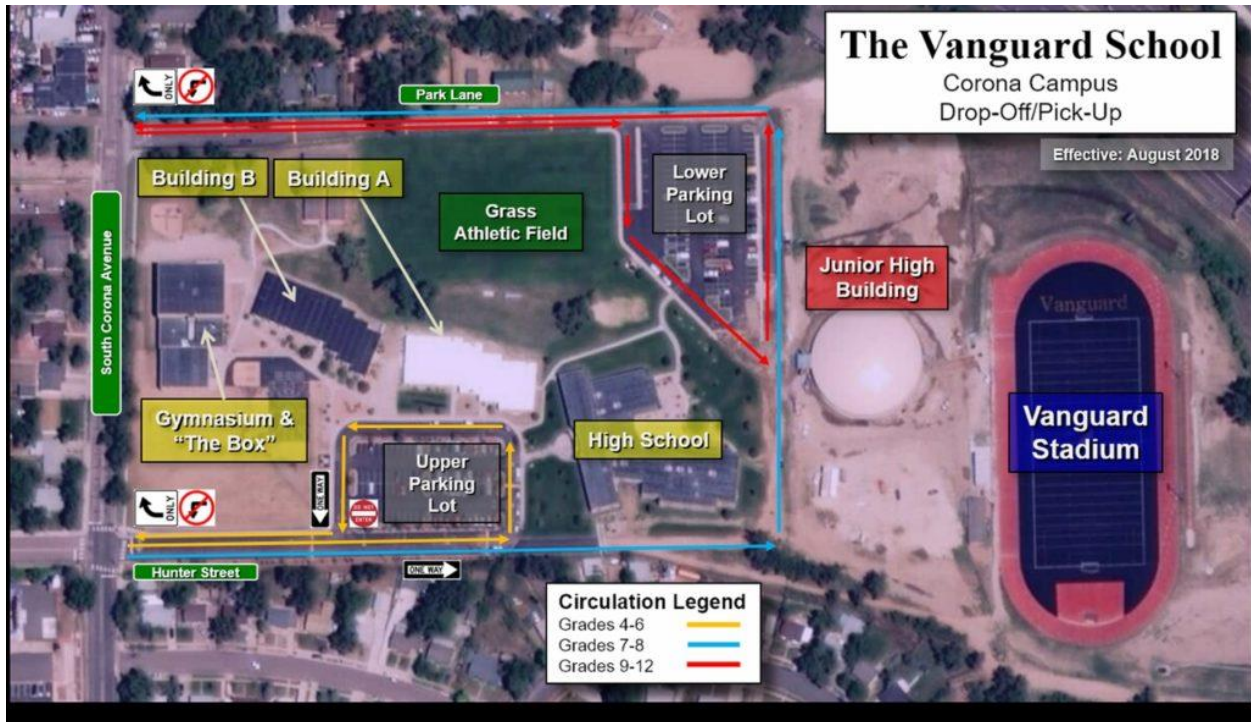
**Procedure:** Access the lower-level parking lot by taking Corona Avenue to the northern border of the Corona Campus and turning onto Park Lane. From there, follow the road and turn right to follow along the curb where you may drop off your child(ren) wherever curb space is available. Please make sure to pull as far forward as possible.

Cars that have completed drop-off/pick-up may exit through the parking lot to depart. The exit lane for the high school carline merges with the exit lane for the junior high. High school families should yield accordingly. Exiting from the lower lot onto Corona Avenue during drop-off/pick-up is right turn only.

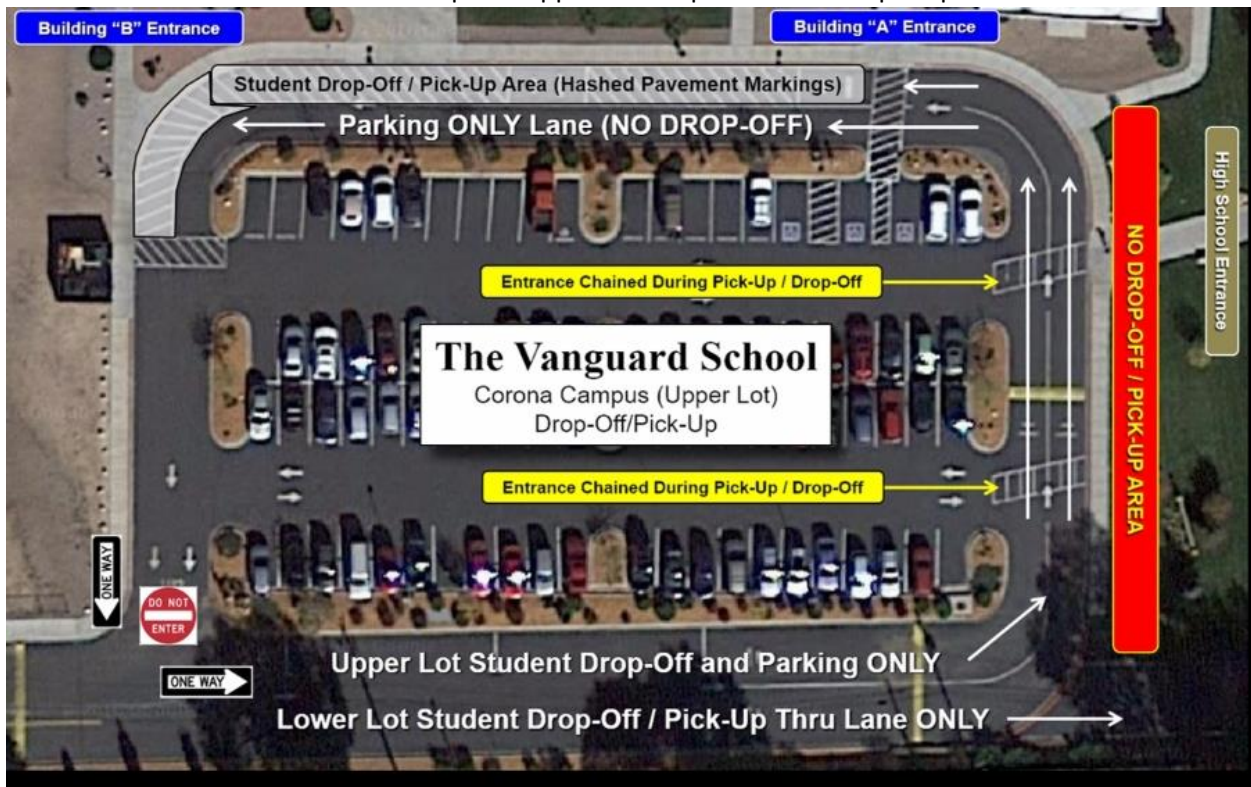
### General Information and Reminders

- 7<sup>th</sup> grade students will wait outside on the north side of the Dome and will enter and exit through the front doors.
- 8<sup>th</sup> grade students will wait outside on the south side of the Dome and will enter and exit through the back doors of the Dome.
- High School students may wait outside in one of three areas, the East Patio, the East Lawn, or the grassy area west of the car line drop off (near the Gaga Ball pit).
- The front (west) doors to The Vanguard School high school building (facing the upper-level parking lot) will be locked until 8:30 A.M. All student arrivals must enter from the lower-level lot.
- For children's safety, there are to be no drop-offs or pick-ups on the access road leading to the lower-level parking lot (adjacent to the grass athletic field)
- Observe and follow the directions of our crossing guards at all times. This applies whether you are a driver or pedestrian, and whether you are a parent or child.
- Drop-off and pick-up should occur only within carline or a designated parking space.
- Crossing on the street or within parking lots may only occur in designated crosswalks.

Corona Campus (Grades 4-12) Drop-off and Pick-up Map



Corona Campus – Upper Lot Drop-off and Pick-up Map



Corona Campus – Lower Lot Drop-off and Pick-up Map

