- 1) Enter your email address and password
  - a. Choose your option
- 2) Click *Log In*



You have successfully logged in. You will see a list of Volunteer Opportunities Available.

Click on Title, i.e. "*Driver*" and the details about will be display.

🛃 start 🔰 🧿 🏉 😔 🦈 🕞 Inbox - Microsoft Out... 🧕 Athlete Log In - Goog... 🔛 Supersi

🏄 start 📄 🧿 🥟 😒



😰 🖞 🔇 💽 😔 9:25 AM

" < o 🗠

## Click on New Reservation

Your Information will auto fill into the Name & Mobile.



Enter the Name of the Volunteer. First & Last Name and Click Create Reservation

G Infinite Campus × 💀 G	oogle Maps	× Volunteer Opportunites	×	(1 unread) - testomoa - Yaho 🗙	Athlete Management	×	- 0 ×
← → C D www.supersaas.	om/schedule/CMC	AVolunteer/Opportuniti	es		\ <b>a</b>		소 =
🔢 Apps 🥃 IC 📲 FB 💒 SS 🗋 NIA	AA						
A A A A A A A A A A A A A A A A A A A					Signed in as	s testomoa@yahoo.com	Sign Out Your Settings 📧 Help
Volunteer Opportunite Welcome to the 2014-2015 Volue "All volunteers are required to a	S nteer Opportunites show up 15 minute	: schedule. Make a reser s prior to their shift"	vation no	w to receive credit for y	our volunteer hours.		
āvailablo.	Driver HSVB @ Calhan	Fri 8/22 3:00pm	– 5:00pm				
Available			2 available				
Availability for Opportunities	Full name	test	*				
WHEN TO TI	Mobile	123-456-7890	*				
Fri 8/22 3:00pm – 5:00pm Dr	Name of Volunteer	First & Last Name	*				
		* Indicates n	Cancel				
				1			

## You have successfully registered and will be sent a confirmation email. Click on the **Show on Calendar** symbol

Infinite Campus	× 🗸 🕵 Google Maps	× s <sup>2</sup> Volunteer O	pportunites ×	(4 unread) - testomoa - Yaho	× 🗸 🚽 Athlete Management	×	- Ø ×
← → C 🗋 www.su		MCAVolunteer/Op	oortunities?view=a	genda			S =
III Apps 💽 IC 🚸 FB 🚅	SS 🗋 NIAAA						
					Signed in as	: testcmca@yahoo.com Sign (	Dut Your Settings 🜉 Help
Volunteer Oppo	ortunites						
Welcome to the 2014-2	015 Volunteer Opportun	ites schedule. Mak	e a reservation nov	v to receive credit for	your volunteer hours.		
		Confirmation sent	to testcmca@yahoo.c	om.			
Agenda	Month	Week D	ay Available				
Your Upcoming Rese	rvations Show history						
WHEN	TO TITLE LOC	ATION RESERVATI					
Fill 0/22/2014 3:00pm	- 5.00pm Diver H3vD1	Lg Califanti 172	Show on calenda	1			
Find available space a	fter 8/15/2014 10:33am	Find		-			

## www.supersas.com/schedule/cMCAVolunteer/Opportunities/day=228month=88view=weeksyear=2014

The calendar with the corresponding date is green to notify you, you have registered to volunteer on that date.

Green check mark will be in the box in which you volunteered.

Click on **Agenda** 

📑 Infinite Ca	ampus ×	🔨 👥 Google M	laps	× 🗸 🛹 Volur	nteer Opportunit	es × 💽	🗃 (4 unread) - t	estenca - Vahe	🛛 🛪 🗸 🎻 Athlete M	lanagement	×	<u> </u>					بلصا	8
- → C	🗈 www.supe	rsaas.com/	schedule/CM	CAVoluntee	r/Opportun	ities?day=2	228.month=	-88.view-	week&year=20	014								23
Apps 🧲	IC 🕂 FB 💅 SS	L' NIAAA																
Mr. Sol										-	0.		-					
BRI E	うくしてい																	
GET	1 2231 12																	
/olunt	eer Opport	unites																
													-	Aug	ust 20	014		
/elcome	to the 2014-2018	5 Volunteer	Opportunite	s schedule.	Make a res	ervation no	w to receiv	e credit fo	or your volunte	er hours.		Mon	Tue	Wed	Thu	Fri	9 at	Sun
All volun	teers are requir	ed to show	up 15 minute	es prior to th	neir shift"							28	29	30	31	1	2	з
												-4	5	6	7	8	9	10
												11	12	13	14	15	16	17
												1.0	19	20	21	22	22	24
												10						
we	ek34 ≱	Today	Month	Day	Agenda	Available	-					25	26	27	28	29	30	31
3 nm	Mon 0/10		Tue 0/19		vved 8/20		Thu 0/21	6	3:00pm - 5:00pm		Sate	1123				Jun 6724	-	
									HSVB @ Calhan Adult(s) only	<b>~</b>								
4 pm									*Must be approve throught the Athle	d tic								
										.2.com or								
6 pm																		
6 pm																		
Zipm																		
8 pm																		
9 pm																		
10 pm																		
4.4																		
11.540																		
start	📄 🧑 🥟 🗠 👘	🛛 🖂 Inbox - M	licrosoft Out	💿 Volunteer C	opportunit	(1) Supersaas I	Intrustion	🛛 💷 Supersa	as Returning						122	e 🔿	90	10:4

This shows you a list of your upcoming reservations. If you have registered for opportunities in the past, you can click *Show History* and you will see your past volunteer registrations. Click on *Available.* 



This will bring you a list view of all slots available.

🥞 start 📄 🧿 🥟 😁 🔭 💽 Int

🏄 start 📄 🧿 🌽 😒 🐣

Click on a *Magnifying Glass* and you will see a description and create another reservation if needed.

🛯 🖞 🔹 🔾 🖂 🕬

🛛 🔹 🖂 🚱 10:



## \*Click on the Edit Button\*

🯄 start 📄 🧿 🖉 📨 🔭 💽 Int



🛛 😰 🖸 🖓 🔛

This is where you can update your reservation or delete the reservation. You can also change the Name of the Volunteer.

💿 Volunt

Infinite Campus	× 🗸 🎦 Google	Maps	× s <sup>5</sup> Vo	olunteer Opportunites	× 🔽 (4 unread	) - testomoa - Yaho 🗙	s <sup>28</sup> Athlete Management	×	_ @ ×
← → C 🗋 www.	supersaas.com	1/schedule/CM	1CAVolunt	eer/Opportuniti	es?view=free				☆ =
III Apps 🢽 IC 📲 FB 🕫	ss 🗋 NIAAA								
							Signed in as t	estomoa@yahoo.o	om Sign Out Your Settings 🌉 Help
Volunteer Opp Welcome to the 2014	oortunites 1-2015 Voluntee equired to sho	∍r Opportunite w up 15 minut	es schedul es prior to	le. Make a resei • their shift*	vation now to rec	eive credit for yo	our volunteer hours.		
					View Slot 🗵			Edit Reser	vation 🗵
Quailable		Month	14 look	Davi	Driver HSVB @ Calhan			F Full name	test *
A C C C C C C C C C C C C C C C C C C C	•	Mondri	WBBK	Day	Adult(s) only	throught the Athle	atio Donortmont. If intera	Mobile	123-456-7890
Availability for Op	portunities				contact jake.dicusi	@cmca12.com or	r dina.fuqua@cmca12.co	om <sup>1</sup> Volunteer	First & Last Name
WHEN Fri 8/22 3:00pm –	TO TITLE 5:00pm Driver	LOCATION HSVB @ Calh	RESERV	/ATIONS / 2 📰 🤇	VVill receive 2 Volu <u>Full name</u> test	nteer hours credit Name of Volunteer First & Last Name	Created by testcmca@yahoo.com 8/	Created on	* Indicates required field 8/15/2014 10:32am by testcmca@vahoo.com
					TIM	1	New Reservation Close		Delete Reservation Close

If you do delete your reservation you will get a confirmation.

🛃 start 💿 🧭 😔 🔌 😥 Inbox - Microsoft Out... 🍈 Volunteer Opportunit... 🔯 Supersaas Intrustion... 🔯 Supersaas Re



🖬 🌒 🔤 💽 11:07 AM