

1) Fill out: Email, Password, Full Name (First & Last), and Mobile. Then Click **Create**

New user for account CMCAVolunteer

Please enter your details

Email *
Your e-mail address is the login name

Password *

Full name *

Phone

Mobile *

Address

Time zone: (GMT-07:00) Mountain Time (US & Canada) * Indicates required field

A confirmation e-mail will be sent to the supplied e-mail address

2) Your account is successfully registered. Click on Title, i.e. **"Driver"** and the details about will be display.

Volunteer Opportunities

Welcome to the 2014-2015 Volunteer Opportunities schedule. Make a reservation now to receive credit for your volunteer hours.

All volunteers are required to show up 15 minutes prior to their shift

Successfully registered "testcmca@yahoo.com"

Available | Month | Week | Day | Agenda

Availability for Opportunities

WHEN	TO	TITLE	LOCATION	RESERVATIONS
Fri 8/22 3:00pm	- 5:00pm	Driver	HSVB @ Calhan	0 / 2

Click on **New Reservation**

Your Information will auto fill into the Name & Mobile.

The screenshot shows a web browser window with the URL www.supersaas.com/schedule/CMCAVolunteer/Opportunities. The page title is "Volunteer Opportunitites". A modal window titled "View Slot" is open, showing details for a "Driver" position at "HSVB @ Calhan" on "Fri 8/22 3:00pm - 5:00pm". The modal indicates "0 / 2" reservations and "2 available" spots. It includes instructions for adults and contact information for reservations. A red arrow points to the "New Reservation" button.



Enter the Name of the Volunteer. First & Last Name and Click **Create Reservation**

The screenshot shows the same web browser window as above. A modal window titled "New Reservation" is open, showing input fields for "Full name" (containing "test"), "Mobile" (containing "123-456-7890"), and "Name of Volunteer" (containing "First & Last Name"). The "Name of Volunteer" field is highlighted with a red arrow. The modal also includes a "Create Reservation" button and a "Cancel" button.

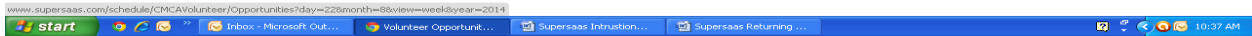


You have successfully registered and will be sent a confirmation email.
Click on the **Show on Calendar** symbol

Reservation successfully created
Confirmation sent to testcmca@yahoo.com.

WHEN	TO	TITLE	LOCATION	RESERVATIONS
Fri 8/22/2014 3:00pm - 5:00pm	Driver	HSVB @ Calhan	1 / 2	

Find available space after: 8/15/2014 10:33am



The calendar with the corresponding date is green to notify you, you have registered to volunteer on that date.
Green check mark will be in the box in which you volunteered.
Click on **Agenda**

Week 34 | **Agenda** | Available

Time	Mon 8/18	Tue 8/19	Wed 8/20	Thu 8/21	Fri 8/22	Sat 8/23	Sun 8/24
3 pm - 5:00pm					HSVB @ Calhan 1/2 		
4 pm							
5 pm							
6 pm							
7 pm							
8 pm							
9 pm							
10 pm							
11 pm							

This shows you a list of your upcoming reservations. If you have registered for opportunities in the past, you can click **Show History** and you will see your past volunteer registrations. Click on **Available**.

The screenshot shows a web browser window with the URL www.supersaas.com/schedule/CMCAVolunteer/Opportunities?view=agenda. The page is titled "Volunteer Opportunities" and includes a navigation menu with "Agenda", "Month", "Week", "Day", and "Available". The "Available" tab is selected. Below the navigation, there is a section for "Your Upcoming Reservations" with a "Show History" link. A table lists the following reservation:

WHEN	TO	TITLE	LOCATION	RESERVATIONS
Fri 8/22/2014 3:00pm	5:00pm	Driver	HSVB @ Calhan	1 / 2

Below the table is a search box: "Find available space after" with a date field set to "8/15/2014 10:45am" and a "Find" button. A red arrow points to the "Available" tab, and another red arrow points to the "Show History" link.



This will bring you a list view of all slots available. Click on a **Magnifying Glass** and you will see a description and create another reservation if needed.

The screenshot shows the same web browser window, but the "Available" tab is selected. The page title is "Volunteer Opportunities" and the navigation menu is the same. Below the navigation, there is a section for "Availability for Opportunities" with a search icon. A table lists the following available slot:

WHEN	TO	TITLE	LOCATION	RESERVATIONS
Fri 8/22 3:00pm	5:00pm	Driver	HSVB @ Calhan	1 / 2

A red arrow points to the search icon in the table row.



Click on the Edit Button

www.supersaas.com/schedule/CMCAVolunteer/Opportunities?view=free

Signed in as testcmca@yahoo.com Sign Out Your Settings Help

Volunteer Opportunites

Welcome to the 2014-2015 Volunteer Opportunites schedule. Make a reservation now to receive credit for your volunteer hours.
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Available Month Week Day

Availability for Opportunities

WHEN	TO	TITLE	LOCATION	RESERVATIONS
Fri 8/22 3:00pm	5:00pm	Driver	HSVB @ Calhan	1 / 2

View Slot

Driver
HSVB @ Calhan
Adult(s) only
Must be approved through the Athletic Department. If interested please contact jake.dicus@cmca12.com or dina.fuqua@cmca12.com

Fri 8/22 3:00pm – 5:00pm
1 / 2
1 available

Will receive 2 Volunteer hours credit

Full name	Name of Volunteer	Created by	Created on
test	First & Last Name	testcmca@yahoo.com	8/15/2014 10:32am

[New Reservation](#) [Close](#)



This is where you can update your reservation or delete the reservation. You can also change the Name of the Volunteer.

www.supersaas.com/schedule/CMCAVolunteer/Opportunities?view=free

Signed in as testcmca@yahoo.com Sign Out Your Settings Help

Volunteer Opportunites

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Available Month Week Day

Availability for Opportunities

WHEN	TO	TITLE	LOCATION	RESERVATIONS
Fri 8/22 3:00pm	5:00pm	Driver	HSVB @ Calhan	1 / 2

View Slot

Driver
HSVB @ Calhan
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Fri 8/22 3:00pm – 5:00pm
1 / 2
1 available

Will receive 2 Volunteer hours credit

Full name	Name of Volunteer	Created by	Created on
test	First & Last Name	testcmca@yahoo.com	8/15/2014 10:32am

[New Reservation](#) [Close](#)

Edit Reservation

Full name test *

Mobile 123-456-7890 *

Name of Volunteer First & Last Name *

Created on 8/15/2014 10:32am by testcmca@yahoo.com

[Update Reservation](#) [Delete Reservation](#) [Close](#)



If you do delete your reservation you will get a confirmation.

The screenshot shows a web browser window with the URL www.supersaas.com/schedule/CMCAVolunteer/Opportunities?view=free. The page title is "Volunteer Opportunitites". A notification message in green text states: "Reservation successfully deleted. Confirmation sent to testcmca@yahoo.com." Below this, there are tabs for "Available", "Month", "Week", "Day", and "Agenda". The "Available" tab is selected, showing a table titled "Availability for Opportunities".

WHEN	TO	TITLE	LOCATION	RESERVATIONS
Fri 8/22 3:00pm	5:00pm	Driver	HSVB @ Calhan	0 / 2

The Windows taskbar at the bottom shows the Start button and several open applications: "Inbox - Microsoft Out...", "Volunteer Opportunit...", "Supersaas Instrustion...", and "Supersaas Returning...". The system clock shows 11:07 AM.